

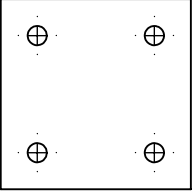
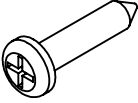
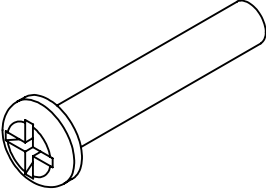

# Define Unit Alignment / DEFXX-XXX-X

## Installation Instructions



**Note:** In selecting to permanently align the Define units using the below instructions you will be permanently marring the outside surfaces of all units being permanently aligned.

### Hardware Included:

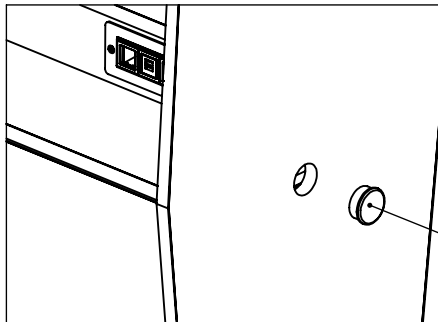
			
(1) 2" x 2" steel plate	(4) #8 x 3/4" pan head Screw	(4) 1/4"-20 x 1-1/2" pan head machine screw	(4) 1/4"-20 barrel nut

### Tools needed:

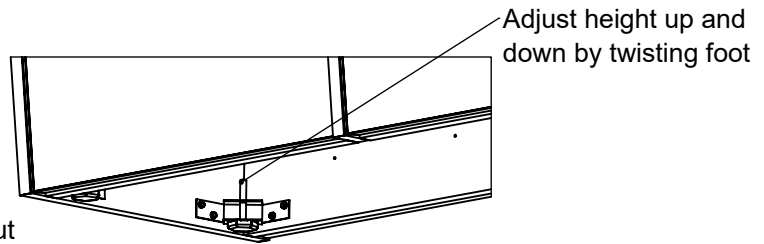
drill, 1/8" drill bit, 3/8" drill bit, Level, 5mm hex bit, #2 phillips bit, non-marring pry tool (optional)

**Step 1a:** Place units together end to end. Remove electrical grommets on mating faces.

**Step 1b:** Ensure all units line up evenly along adjoining end. Use the leveling feet on the bottom of unit to adjust as needed.



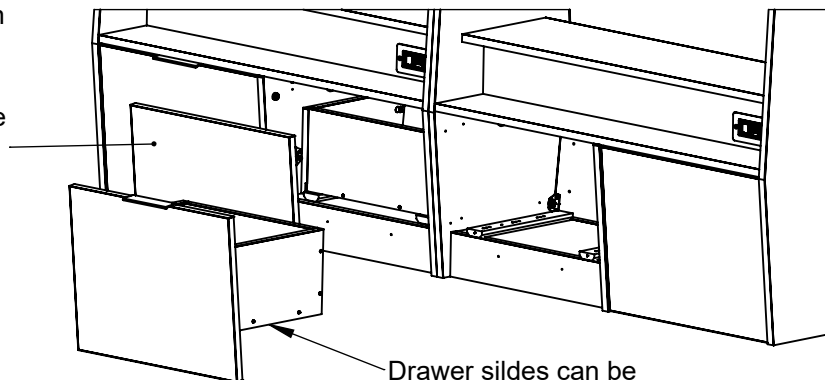
Can be popped out from inside the case



Adjust height up and down by twisting foot

**Step 2:** Remove panels beside adjoining faces. False panels can be simply popped out. Drawers can be removed by fully extending the drawer. Locate the release lever on the slides below the drawer. While depressing the lever, pull the drawer free of the slides.

A soft prying tool can be used to help pop out false panels, be aware to not damage panel edges.



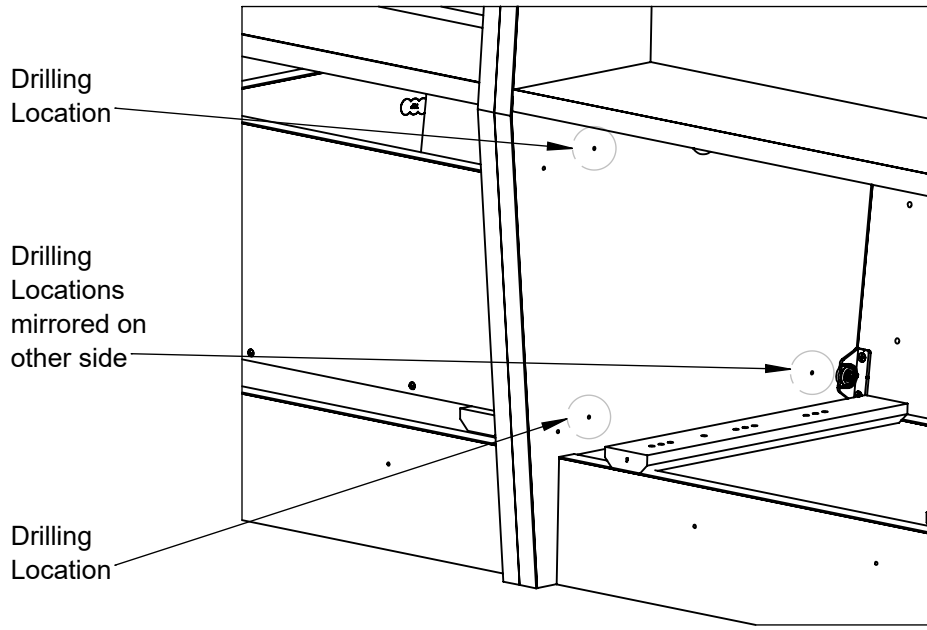
Drawer slides can be located under drawer units.

# Define Unit Alignment / DEFXX-XXX-X

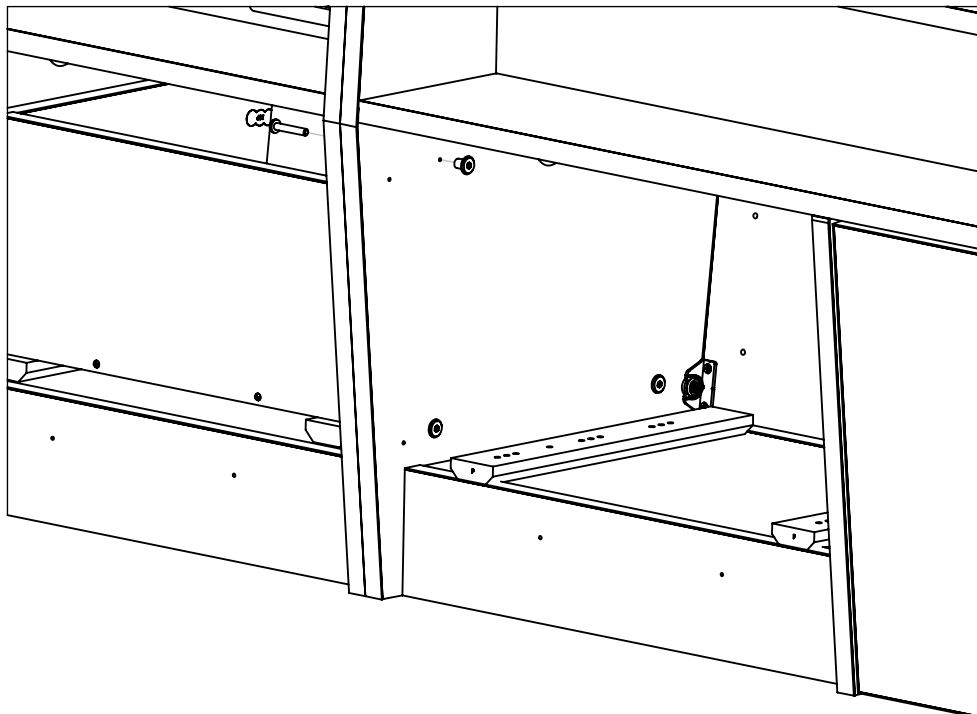
Installation Instructions



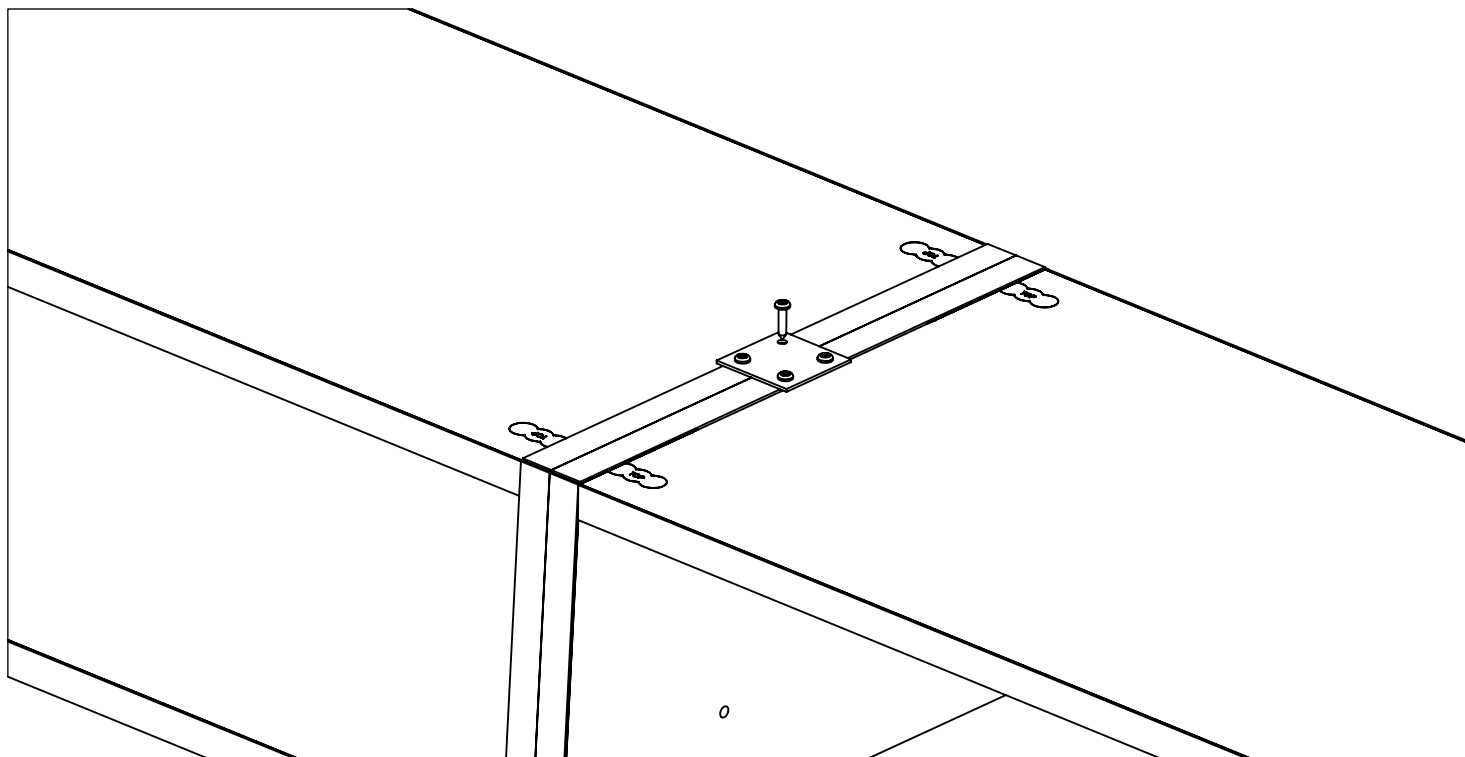
**Step 3:** Using a 3/8" drill bit, drill using the pre-drilled pilot hole locations on the inside of the unit. Be sure to drill through both units so that bolts align.



**Step 4:** Connect a 1/4"-20 x 1-1/2" bolt with a 1/4"-20 barrel nut at all four holes locations drilled in step 3. Tighten bolts together using a 5mm and #2 phillips bit.



**Step 5 (Tall Units Only):** Place the 2" x 2" plate across two units on the top. Mark and pre-drill the four hole locations using an 1/8" drill bit. Fasten units together using the #8 x 3/4" screws.



**Step 6:** Verify that the display is level once all units have been connected..

**Step 7:** Recycle all packaging in accordance with local regulations.

# Define Panel Install / DEFXC-XXX-X

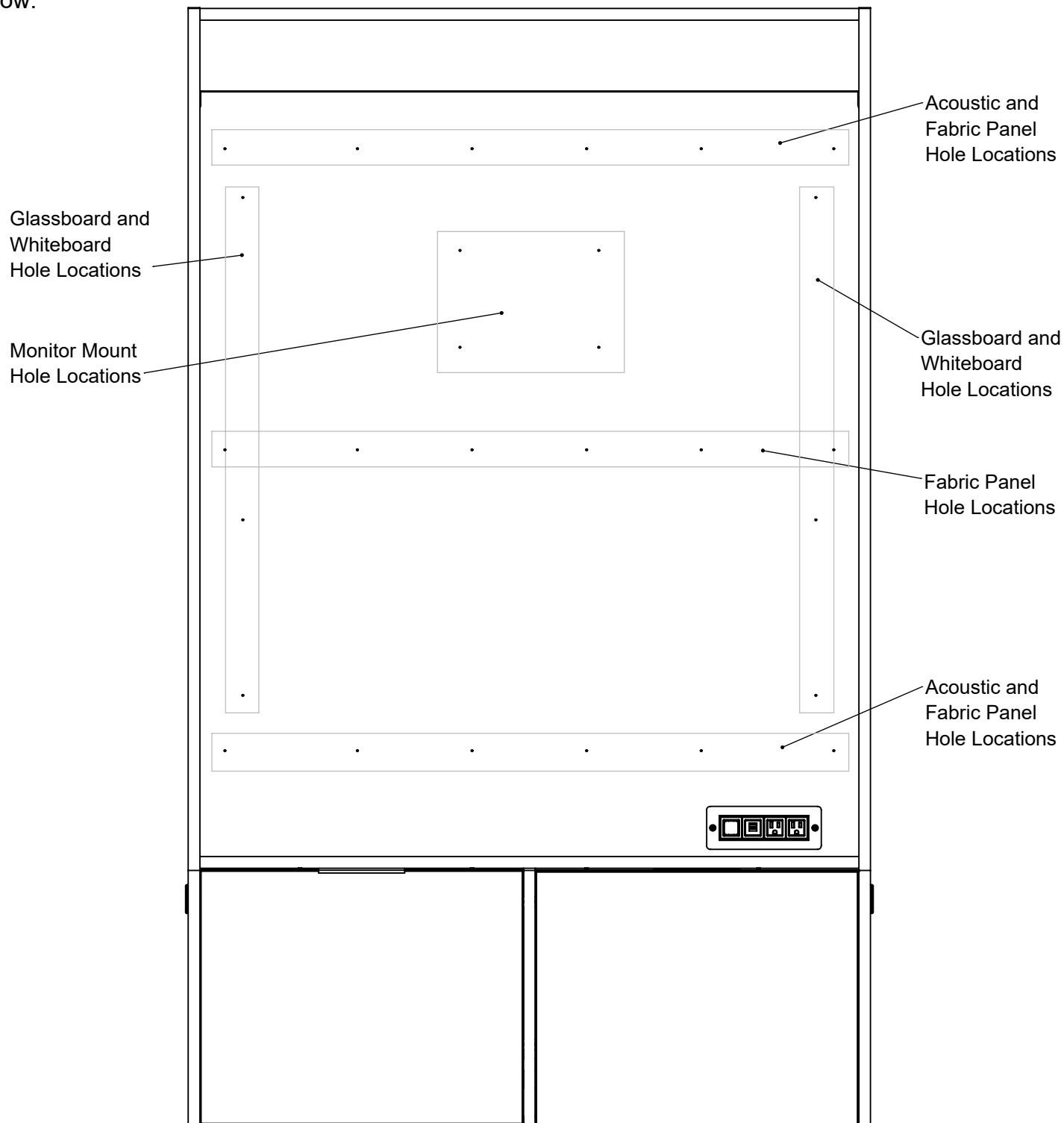
## Installation Instructions



**Tools needed:** Drill, 1/8" drill bit, and #2 phillips bit

**Step 1:** Unpack and remove the Panel, Brackets, and Hardware. The glassboard/whiteboard spacers can be found wrapped separately and located inside the unit.

**Step 2:** Locate the required pre-drilled holes on the face of the Define unit, reference the illustration below.



# Define Panel Install / DEFXC-XXX-X

Installation Instructions



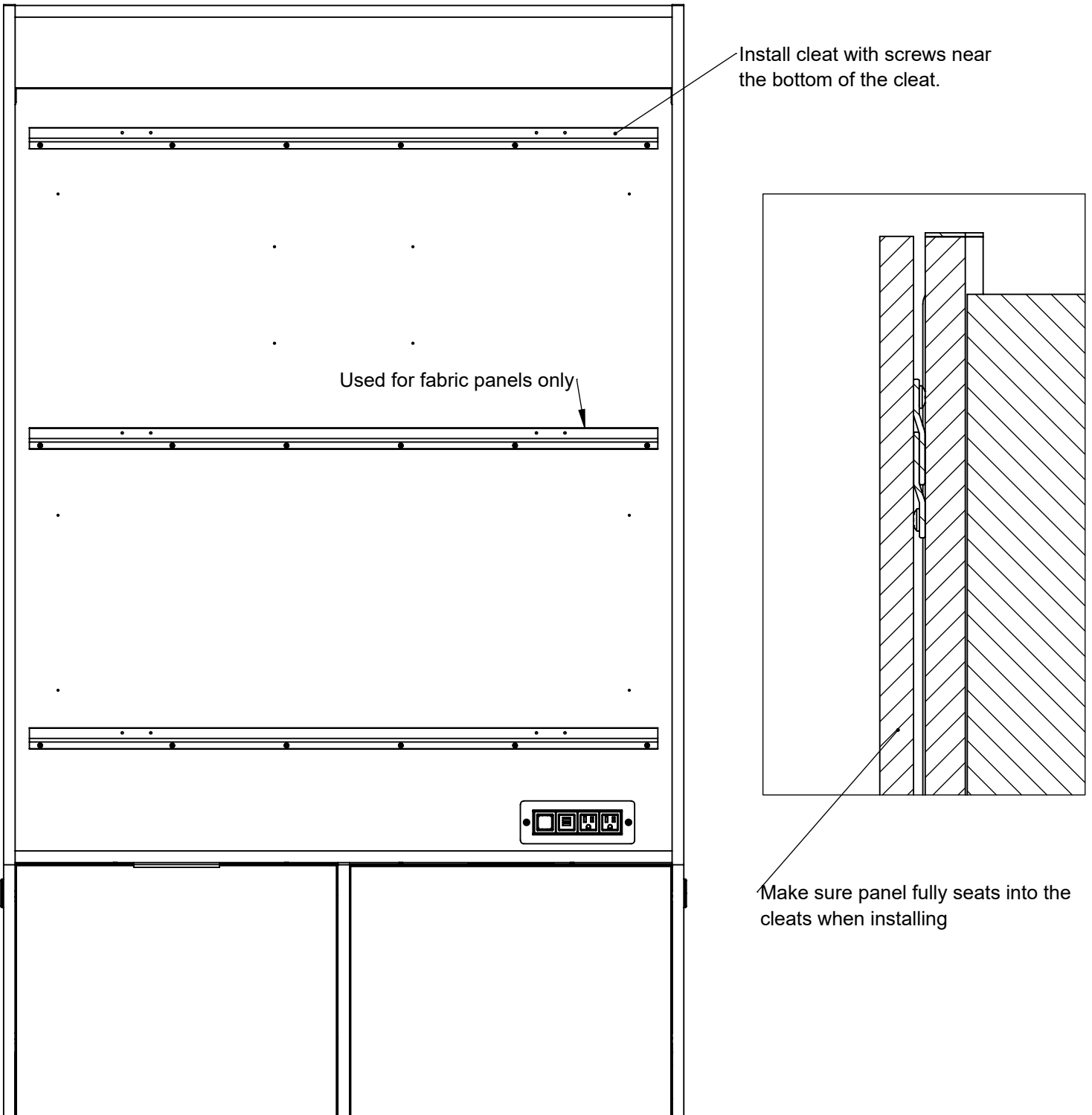
## Acoustic, Fabric, and Monitor Mount Panel Instal Instructions

**Step 1:** Locate the required pre-drilled hole locations on the face of the Define unit. (see page 1)

**Step 2:** Align the included cleats to the hole locations and attach using the included #8 x 7/16" screws.

**Step 3:** Lift panel into unit and lower onto the cleats until they rest securely.

**Step 4 (Monitor Mount Only):** Follow instructions and hardware included with the monitor mount.



## Glassboard and Whiteboard Panel Instal Instructions

**Step 1:** Locate the required pre-drilled hole locations on the face of the Define unit. (see page 1)

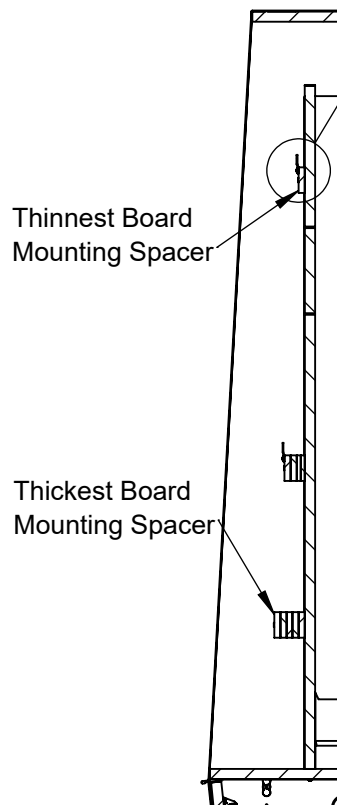
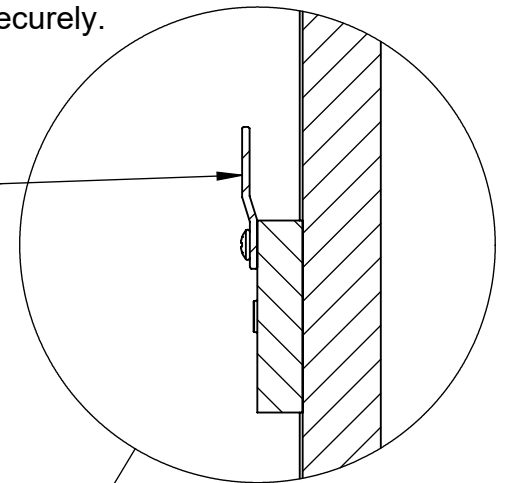
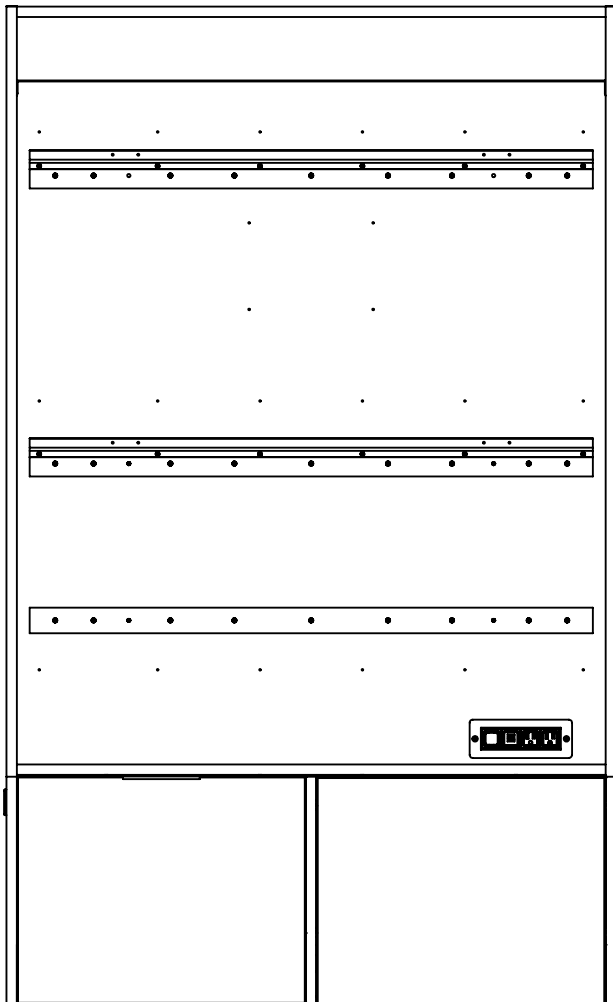
**Step 2:** Align the included Board Mounting Spacers to the hole locations and attach using the included #8 x 3" screws.

**Step 3:** Pre-drill (using an 1/8" drill bit) and install the remaining #8 x 3" screws into the Board Mounting Spacers.

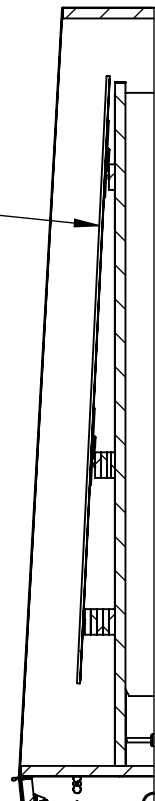
**Step 4 :** Install the included cleats onto the Top and Middle Board Mounting Spacers using the included #8 x 7/16" screws.

**Step 5:** Lift panel into unit and lower onto the cleats until they rest securely.

Note orientation and positioning of cleat.  
Cleat must be installed over hanging the top of the Board Mounting Spacer.



When installed board will sit at an angle.



**Step 6:** Recycle all packaging in accordance with local regulations.